

Presentations

Earlier this month, the following presentations were made at the New Millennium Research to Practice, 11th World Congress of the International Association for the Scientific Study of Intellectual Disabilities held in Seattle, Washington:

Kathy Olson and Patty Black titled, "Collaboration and support for people with a dual diagnosis".

Kathy Olson, Jessica Hellings, and Patty Black titled, "Dual diagnosis: Mood disorders and developmental disabilities".

David Lindeman and Kathy Olson made a poster presentation on the "Kansas University Affiliated Program".

David Lindeman, titled "Supporting Early Intervention and Preschool Programs Through a Statewide System".

Employee of the Month Award

It's the time of year again when you can recognize the high achievers and stellar contributors to your organization by nominating them as the employee of the month. You can nominate classified and unclassified non-teaching staff for these awards. As you know, the winner of the classified and unclassified employee of the month receives a surprise visit from the Provost, a certificate worthy of framing, a biography to be printed in the Oread along with their picture and a \$500 addition to their paycheck. There are not very many ways to recognize those high achievers and good employees, especially in years like this one, when salary increase for classified and unclassified employees were very modest. The employee of the month program is one way you can show your appreciation for all they do and give them a "pat on the back" as well as a tangible award.

Please fill out the Employee of the Month Nomination Form on the Human Resource web sit, www.ukans.edu/home/hres under Forms Download fill it out and return it to Human Resource, 109 Carruth by September 1, 2000. You may complete and may submit the form electronically to Linda Fund at lfund@ukans.edu. The Employee Recognition Committee will meet soon after and select the next quarter's Employees of the Month. If you have any questions, please call Linda Fund at 785-864-7426.



Coordinated Resource & Support Services (CRSS)

This project was born out of a collaborative effort by the Community Developmental Disability Organizations and the Mental Health agencies of Southeast Kansas to serve a specific group of individuals. This group is identified as people with a dual diagnosis of both mental retardation and mental illness. Persons with a dual diagnosis present unique challenges to those supporting them. Their needs are very complex, incorporating elements of an intellectual deficit, medical concerns, behavioral problems, psychopathology, and therapeutic issues.

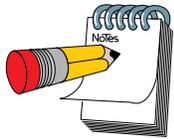
The goal of this collaborative project is for CRSS to work to stabilize these individuals during crisis situations so that there will be a reduced need for long term hospitalization for mental health issues. The two staff who are assigned this task are David Parnell and Allen Crim.

To assist these individuals and the agencies serving them, David and Allen make recommendations relative to environmental, behavioral, psychological, and/or systemic issues that may be contributing to the individual's difficulties.

Some of the services that CRSS provides include: (1) emergency response and assessment, (2) agency consultation, (3) assisting with treatment planning, (4) coordinating in-patient and out-patient mental health services, (5) providing transportation, (6) facilitating individual justice plans (to provide the appropriate consequences for criminal behavior), (7) providing training on issues affecting developmentally disabled criminal offenders, (8) assisting with de-institutionalization, and (9) training and educating about issues related to dual diagnosis.

CRSS takes great pride in its dedication to serving individuals with a dual diagnosis, and the agencies that serve them. CRSS continues to evolve in an effort to more effectively serve this population during crisis situations.





Business Office . . .

Laura Hanigan/Tammy Schoenhofer

CONFERENCE LODGING RATES

When traveling to a conference/meeting/etc. on State or UKANS monies, please check with your travel agent to make sure your lodging rate is not over the limit of what is allowed. If it is, we will need to do a "Request for Actual Conference Lodging" form before you travel. This is VERY important that we do this at least two (2) weeks prior to the conference/meeting/etc. because they will not let us do one after the travel is completed.

Note: Neither University nor CRINC includes tax when figuring the rate for lodging limits.

STATE FUNDS In-State (\$55.00)
 In-State High Cost (\$69.00)
 Out-of-State (\$83.00)
 Out-of-State High Cost (\$120.00)
 Special High Cost Out-of-State (\$132.00)
 International (Actual Cost)

GRANT FUNDS In-State (\$82.50)
 In-State High Cost (\$103.50)
 Out-of-State (\$124.50)
 Out-of-State High Cost (\$180.00)
 Special High Cost Out-of-State (\$198.00)
 International (Actual Cost)

CRINC FUNDS \$150.00 per night*

*Any traveler who anticipates that lodging expenses will exceed \$150.00 per night, the traveler should write a note of justification and sign, explaining why it was necessary to exceed this limit. It is at CRINC's discretion as to whether or not it will be paid.

NEW MILEAGE REIMBURSEMENT RATES

Effective July 15, 2000, the reimbursement rates for privately owned vehicles are as follows:

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Motorcycles - \$0.16 per mile
Automobile - \$0.325 per mile
Airplane - \$0.44 per mile

Specially equipped vehicle for the physically disabled - \$0.44 per mile (examples of specially equipped vehicles include, but are not limited to, those equipped with hand controls or lift devices. Other situations may be evaluated on a case-by-case basis if you are uncertain about the applicability of the rate). If you have any questions, please call Tammy.

PROFESSIONAL SERVICES PURCHASING PROCEDURES

The 2000 Kansas Legislature passed legislation (House Bill 2627, Sections 5-10) entitled the "Professional Services Sunshine Act". This act establishes procedures to be utilized by state agencies as they purchase certain professional services. The services covered are:

1. Certified Public Accountants (Account Code 12780)
2. Attorneys (Account Code 12720)
3. Consultants (Account Code 12790)

Consultant, for purposes of this act, is defined as "an individual or firm providing contractual services in the form of professional or technical advice or opinions."

Effective July 1, 2000, the following procedures shall be utilized by all departments to acquire the services specified.

1. For non-competitive (sole source) purchases with a cost over \$500, complete a Prior Authorization Form and Professional Services Sole Source questionnaire and submit the completed documents to the Purchasing Office for review and approval.
2. For competitive purchases under \$2,000, departments may select the vendor of their choice. Departments are strongly encouraged, however, to contact at least two (2) vendors for purposes of soliciting competitive price quotes.
3. For competitive purchases above \$2,000, please submit a Purchase Requisition and a detailed scope of work to the Purchasing Office for use in soliciting competitive proposals from vendors (normal competitive bid process).

NOTE: These procedures cover the expenditure of all monies on deposit with the State Treasury. NO GRANT EXEMPTIONS ARE APPLICABLE EXCEPT WHERE A SPECIFIC ENTITY IS NAME IN THE GRANT DOCUMENTS. KSA 76-770 DOES NOT APPLY.

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GHI OPEN ENROLLMENT

Most of you have probably heard by now that open enrollment for health insurance and Kanelect for 2001 will be done on the Web this fall. Topeka will be extracting data for this process in early September. Human Resources asks that any new hires or anyone who has a change that will make them benefits eligible between now and the end of the year, be entered into the system by September 15, 2000. If the information is not in the system by then the employee will not be able to access the Web open enrollment and will have to enroll using a paper process that has not yet been developed. Therefore, if you plan to make any changes to your health insurance and/or Kanelect, be it adding to it, dropping it, or changing anything in regards to it, please let me know by making a copy of your form and submitting it to me. As you may be aware Kanelect is a yearly request, therefore if you do not re-enroll then you will not have Kanelect funds set aside. If you have any questions, please do not hesitate to contact Laura.

GTA/GRA HEALTH INSURANCE

All eligible GTA's/GRA's should have received a brochure to invite them to participate in the State's student health insurance program, which was mailed out on July 31, 2000. As new GTA's/GRA's become eligible for the plan, brochures will be sent with the appointment notice or letter of intent.

A new company, Student Resources (part of Mega Insurance), will be the insurance underwriter for the academic year 00-01 plan. An enrollment card is in the brochure. Interested GTA's/GRA's should mail the enrollment card and payment directly to Student Resources by September 1st for coverage to be effective September 1st.

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If you are a GTA/GRA looking for insurance coverage, then block off sometime on August 17, 2000 at 3:30 p.m. to attend the open meeting to discuss insurance coverage for this academic year in the Kansas Union Ballroom.

Eligible GTAs/GRAs who do not receive the brochure by August 14th and who will not be able to attend the open meeting, may pick up the brochure at either Watkins Student Health Center or Staff Benefits, Room 7, Carruth-O'Leary. Claudia Perney, HR Staff Benefits, is the HR staff member who coordinates the GTA/GRA Health insurance program.

Personnel Notes --

Celso Goyos from the Federal University of San Carlos who has been here working in the Research Center with Dick Saunders and Joe Spradlin has returned to Brazil.



The next
Project Directors meeting
will be on
Monday, September 11,
10:00 a.m.
in the Research Center
conference room

Important Reminder

If you are scheduling a meeting, workshop or other activity that will bring visitors into either of our buildings, please notify the people who work in that building by E-mail as soon as your plans are made and a definite date has been set. Don't forget to reserve the conference room you wish to use. A calender is posted on each door.

WHAT'S GOING ON?

<u>Date</u>	<u>Event</u>	<u>Where</u>
Sept. 18-20	<i>The Assistive Technology Conference/Heartland Seating and Mobility Conference.</i> [Contact Person: Mary Dunbar or Mary Ann Keating (785) 272-4060]	Topeka, Kansas
Sept. 28-29	<i>CASCADES Training</i> supported by Kansas Inservice Training System.	Wichita, Kansas
Oct. 13-14	<i>KAEYC Conference.</i> [Contact Person: Alita Cooper (785) 864-0508 or 843-2525]	Lawrence, Kansas
Oct. 18-20	<i>Governor's Conference for the Prevention of Child Abuse and Neglect.</i> [Contact: (785) 274-3100]	Topeka, Kansas

For more information or registration forms on any of the above, please check the Conference Bulletin Board in your area.